



# INFORMATION BULLETIN

**Bulletin No: 15/30**

Date: January 13, 2016

To: Local Minor Hockey Associations  
Sport Schools  
Discipline and Sanction Coordinators

From: Brad Lyon, Senior Manager, Communications

**SUBJECT: Temporary Shutdown of Permits and Sanctions – January 21-31**

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Hockey Alberta's new website is set to go live at the end January.

An important component of the website project is ensuring that the Permits and Sanctions platform will work smoothly when we make the transition, and that records are current and up-to-date.

**In order to facilitate this, Hockey Alberta will be shutting down access to Permits and Sanctions for a period of 10 days, from January 21-31.**

Here is a schedule of key dates:

- **Thursday, January 21:** deadline for requests for Travel Permits, Tournament Sanctions or Exhibition Games to be submitted through Permits and Sanctions on the current website platform.
- **Sunday, January 24:** deadline for Zone Discipline and Sanction Coordinators to process all outstanding requests.
- **Monday, February 1:** Permits and Sanctions platform reopens on the new website.

Any organization requiring a Permit or Sanction for the period January 21 to February 1, who has not already submitted the request, must submit it for processing by the January 21 deadline.

Please circulate this bulletin as widely as possible to all necessary contacts within your organization to ensure that everyone who might need to submit a request for a Permit or Sanction knows about this shutdown period.

Details on how to login to Permits and Sanctions on the new website will be provided during the last week of January, in preparation for the migration to the new site.

If you have questions, please contact me at [blyon@hockeyalberta.ca](mailto:blyon@hockeyalberta.ca).